

Cary-Apex Youth Choir Handbook

ABOUT THE CHOIR

Cary-Apex Youth Choir is a 501(c)(3) non-profit organization founded to provide a welcoming environment for young people to receive an excellent music education and share the joy of choral singing. Cary-Apex Youth Choir does not unlawfully discriminate on the basis of race, ethnicity, national origin, religion, disability, gender, gender identity or sexual orientation.

Board of Directors

Founder & Director: Laura Delauney director@caryapexyouthchoir.org
Treasurer: Barbara Holbrook treasurer@caryapexyouthchoir.org
Secretary: Susan Heiserman
At Large: Amber Nicole Dilger

ANNOUNCEMENTS

Most choir information will be sent through email. Notices may also be posted on our social media pages (in addition to email), and occasionally we will send home papers. Parents are responsible for reading this information thoroughly.

Please contact the Director if you have questions, or if the information you have received is unclear (director@caryapexyouthchoir.org).

WEBSITE & SOCIAL MEDIA

CAYC Website: <http://www.caryapexyouthchoir.org>
CAYC Facebook: <http://www.facebook.com/CaryApexYouthChoir>
CAYC Instagram: www.instagram.com/caryapexyouthchoir

Please follow us and tag us with photos from CAYC events!

If you have good quality digital photos that you would like to share on our website or social media, please send them to the director. Individual names are not posted with photos, unless specific permissions are given by the parent.

FINANCIAL INFORMATION

TUITION AND FEES

The tuition and fees cover all choir programming for the 2020-2021 season. This includes one (1) T-shirt per singer to be used for performances. Payment is accepted by cash/check, or through PayPal (fees apply).

Prelude Choir

\$125 Deposit (\$130 PayPal) due at Registration

\$225 Balance (\$231 PayPal) due at the First Rehearsal

Lyric Choir

\$125 Deposit (\$130 PayPal) due at Registration

\$275 Balance (\$282 PayPal) due at the First Rehearsal

All fees are non-refundable.

FINANCIAL RESPONSIBILITIES

The initial non-refundable payment must be received to secure a singer's spot in the choir. Full tuition is due at the first rehearsal and is non-refundable, even if the singer withdraws from the program.

WARDROBE EXPENSES

Singers will be provided with a performance T-Shirt. The cost is included in the Tuition & Fees. Singers are welcome and encouraged to wear their T-Shirts throughout the year, however, bear in mind that they must be kept in good condition to use for performances. Additional T-shirts may be ordered at \$15/each and are available to singers and their family members through pre-order with registration.

All other performance attire, in adherence with wardrobe guidelines, must be purchased on your own.

REHEARSALS

Rehearsals are held in the Chorus Room at Panther Creek High School
6770 McCrimmon Parkway, Cary, NC 27519

Prelude Choir	5:00pm - 6:15pm
Lyric Choir	6:30pm - 8:00pm

Tentative rehearsal schedules will be provided prior to registration, and final schedules will be issued at the beginning of the season. Rehearsals may be scheduled on teacher workdays.

Singers are expected to arrive 5-10 minutes early to be ready to begin rehearsal promptly. Prior to rehearsal, singers should:

- Check in with attendance monitor
- Use the restroom
- Turn off all electronic devices
- Have music, pencil, and (optional) water bottle ready
- Be in seat when rehearsal begins

Food, drinks, and gum are not allowed at either rehearsals or performances; however, water bottles are permitted at rehearsals. Cell phone use during rehearsal is not permitted.

EXTRA REHEARSALS

Depending on the performance schedule/location, extra rehearsals may be required. Parents will be notified in advance if there will be an additional rehearsal.

REHEARSAL CANCELLATIONS

In general, CAYC will follow Wake County Public Schools closures due to inclement weather. Parents will be notified in advance of any other cancelled rehearsals. Please check your email for cancellation information. *In the event of another stay-at-home order this fall, choir programming will continue in modified form.*

DROP OFF/PICK UP

Singers should arrive 5-10 minutes before the start of rehearsal and report directly to the rehearsal room to check-in. Singers should not go anywhere beyond the Chorus Room and the nearest bathrooms in the school.

Please be prompt when picking up your child. Arrive at or before the end of rehearsal. Singers in Prelude Choir must be picked up inside the school building.

ATTENDANCE POLICY

Choir is a team activity, and every voice is important. Therefore, regular attendance is expected.

Singers may have no more than three (3) absences during a semester (Aug-Dec and Jan-June) and are responsible for material covered in missed rehearsals. If absences exceed this limit, the singer and parent will need to discuss with the director whether or not s/he will be able to perform with the choir. Parents should notify the director in advance if their child will be absent from rehearsal.

Email director@caryapexyouthchoir.org or call Mrs. Delauney 919-949-1278 to report an absence.

When a singer is absent s/he is responsible for the material missed prior to returning to rehearsal. Recordings or livestream of rehearsals may be provided to help singers practice at home.

The Director reserves the right to dismiss a singer from the choir due to lack of commitment as demonstrated by poor attendance or behavioral issues that cannot be resolved after due diligence. No tuition will be refunded.

TARDY POLICY

Singers are expected to arrive to rehearsal and performance call times 5-10 minutes early to get organized and use the bathroom (if necessary) before rehearsal begins. Three unexcused tardies will be marked as an absence. To be excused, parents must notify the director in advance if a situation requires their child to be late to rehearsal.

SICK POLICY

If a singer is ill and running a fever, s/he should not attend the rehearsal or performance, but must notify the director before the rehearsal or performance. When a singer is absent from rehearsal, s/he is responsible for the material missed prior to returning to rehearsal. Recordings or livestream of rehearsals may be provided to help singers practice at home.

PERFORMANCES

The choir performs locally each semester. *Given the uncertain nature of the COVID-19 situation, the choir may organize alternatives to traditional performances for the 2020-2021 season, based on guidance from the CDC and regulations in our state.*

Additional performances may be added to the calendar after its August distribution. Singers and parents will be notified in advance if such an opportunity arises.

ATTENDANCE AT ALL PERFORMANCES IS MANDATORY. Again, choir is a team activity, and we rely on every voice for successful representation of our music. Dates are provided at the beginning of the season/semester. If a singer absolutely must miss a performance, the parent is expected to discuss with the director at the beginning of the semester, or as soon as possible. (Exceptions for singer's illness, death in the family.)

If additional performance opportunities arise during the semester, parents will be given the opportunity to indicate availability before the date becomes part of the official performance calendar.

If an extenuating circumstance arises, parents must contact the director to discuss. Unexcused absence from a performance is grounds for dismissal from the choir.

MUSIC AND FOLDERS

Each singer must provide a 1-inch 3-ring black binder to hold their music. Binders should be plain black, and standard rings are recommended (not D-ring). A clipped-in pencil pouch in the binder is recommended. The inside front pocket of the binder should be labeled with "Cary-Apex Youth Choir" and the singer's name.

A set of music will be issued to each singer. Music copies are property of CAYC and families are entrusted to take good care of them throughout the year. Singers are responsible for bringing their music folder to every rehearsal. All music will be collected at the end of the semester/year. Charges will be assessed for the replacement of any significantly damaged music.

PERFORMANCE ATTIRE

CAYC T-shirt, tucked in

Black pants

Black closed-toe shoes

Hair should be pulled away from the face

Because we are a team, singers are expected to dress uniformly for performance. Therefore, no hair bows or prominent jewelry may be worn. Small stud earrings are acceptable. Religious head coverings are permitted and should be of neutral color to blend with the performance outfit. Singers should not wear perfume or cologne, as it may create allergic reactions or breathing problems for others.